



## 2018 Elko Mining Expo Freight Instructions

Please send all freight to:

**Your Company Name:** \_\_\_\_\_

**2018 Elko Mining Expo**

**c/o Elko Convention & Visitors Authority**

**700 Moren Way**

**Elko NV, 89801**

**Booth Number:** \_\_\_\_\_

**Make sure you put your booth number on all the pieces of freight you send.**

**Advance to Warehouse:** The Convention Center will start accepting freight on May 16, 2018.

**Direct to Show site:** Freight will be accepted on Monday, June 4, 2018 and should arrive no later than Tuesday, June 5, 2018.

The Convention Center forklift will be on the property to get your freight to your assigned booth. **We do not have a loading dock or loading ramps available. All equipment will be off loaded and/or loaded with a forklift. There will be a \$100.00/hour charge for forklift use, with a minimum charge of 1 hour per use. Use of the forklift exceeding 1 hour will be charged in ½ hour increments. **PAYMENT FOR FORKLIFT MUST BE MADE IN ADVANCE.****

**For freight pieces weighing more than 8,000 lbs. please contact Sterling Crane at (775) 738-4122 to schedule unloading and placing your property in your assigned booth.**

**The Company you use to ship your freight is up to you however; Old Dominion is the Elko Mining Expo's Non-Exclusive Freight Carrier (775) 753-3633. Please see the Old Dominion's Shipping link at [www.exploreelko.com/miningexpo.shtml](http://www.exploreelko.com/miningexpo.shtml) for ease of shipment.**

**It is the sole responsibility of the Exhibitor to arrange for pick-up of all OUTBOUND shipments. Please make sure that your outbound shipments are labeled correctly and securely before you leave the property. The show ends Friday, June 8, 2018 at 3:00 p.m. Freight can be picked up after 5:00 p.m. on Friday June 8<sup>th</sup> or from 7 a.m. – 3 p.m. on Saturday, June 9<sup>th</sup>. If you have any questions regarding regional freight, please call the ECVA at (800) 248-3556 or 775-738-4091.**

### **CUSTOMS CLEARANCE**

For exhibitions needing assistance with customs clearance, contact Old Dominion.