



2018 EXHIBIT SPACE CONTRACT

Elko Convention & Visitors Authority
700 Moren Way • Elko, Nevada 89801
800-248-3556 • 775-738-4091 • FAX: 775-738-2420
www.ExploreElko.com • e-mail erin@elkocva.com

Company Name (please print) _____

Contact Person _____

Address _____

City / State / Zip / Country _____

Telephone _____

Fax _____

e-mail _____

Web Address _____

Company Category: (Circle up to three (3)) Mining Industry Heavy Equipment Support Services Safety Products Drilling
Environmental Miner Apparel Other: _____

Will you be selling merchandise? Y ___ N ___ If yes, please include \$10.00 for City of Elko Special Events License. \$
If you do not have a Nevada State Sales Tax Number you must remit the 7.1% NV State Sales Tax to the State Taxation Department for all sales made at the Expo. Forms will be available in the business office during the Expo.
Do you have a NV State Business License? Y ___ N ___ NV Business license # _____

Booth Number(s) _____

Booth Space Amount \$ _____

Interior Booth 8'x 10'.....\$800.00

***Back Parking Lot: Booths do not include canopy, rent, table or chairs**

20x20.....\$500.00

20x30.....\$550.00

Mining Mall Booth 8'x 10'.....\$650.00

20x40.....\$600.00

30x30.....\$650.00

30x40.....\$700.00

***Exterior Booth Space: Booths do not include canopy, tent, table or chairs**

10' x 10'..... \$500.00

10' x 30'.....\$600.00

20' x 20'.....\$650.00

20' x 30'.....\$700.00

*Interior and Mining Mall booth prices include a table and two (2) chairs.
Exterior booth prices do not include a canopy, tent, table or chairs. These items (and others) can be rented from Source One Events (702) 795-7772 office - (702) 795-4727 fax
The information to rent these items is also located online at www.ExploreElko.com*

500 watt electrical outlet is included in Booth Prices except for those located in the Back Parking Lot.

Total Payment \$ _____

Credit Card # _____ Expiration Date: _____ Billing Zip Code: _____ V-Code: _____

Circle One: VISA MasterCard American Express

Name on Card (please print): _____ Signature: _____

I hereby apply for exhibit space in the 2018 Elko Mining Expo. I hereby agree to abide by the show terms, conditions, and regulations printed on the 2nd page of this form. If you agree: 1) Sign below; 2) Mail or fax the original to Elko Convention & Visitors Authority; 3) If you mail this form, remember to make a copy for your own records. A receipt will be faxed or e-mailed to you.

Sign Here _____ Date _____



Elko Mining Expo 2018 Exhibitor's Contract

HOLDING OF CONVENTION: The ELKO MINING EXPO 2018, held at the said Authority's facilities beginning Thursday, June 7, 2018 and ending Friday, June 8, 2018.

EXHIBIT SPACE: All Exhibitors shall have first right of refusal to their current booth space. Exhibit space is secured only after receipt of full booth fee payment and receipt of signed Exhibitor's Contract. Every effort will be made by the Authority to fill the Exhibitor's preferred booth location based on space availability. All exhibits must be confined to the limits of the Exhibitor's designated space, unless otherwise approved by the Authority.

INSTALLATION AND DISMANTLING OF EXHIBITS: All exhibit space will be available for setup beginning at 8:00 a.m. on Monday, June 4th. ***Moving Vehicles will not be permitted on the property after 4 p.m. Wednesday, June 6, 2018 and exhibits must be fully installed by 7:00 p.m. on this day.*** After this hour, no installation work shall be permitted without special permission from the Authority. No Parking is allowed within the facility grounds during set-up. Vendors are to unload any materials and then move their vehicle in a timely fashion. ***No exhibit may be dismantled early and must remain intact until Expo closing at 3:00 p.m., Friday, June 8th.***

MANAGEMENT AND SUPERVISION: All exhibits shall be governed by the Rules and Regulations issued by the Authority.

HOURS OF EXPOSITION: The 2018 ELKO MINING EXPO is scheduled for Thursday, June 7, 2018 from 9:00 a.m. - 5:00 p.m. and Friday, June 8, 2018 from 9:00 a.m. - 3:00 p.m.

FREIGHT OR DELIVERY: The Authority will not assume any shipping fees, C.O.D. fees, etc. All such fees shall be the sole responsibility of the Exhibitor. Furthermore, the Authority is released and discharged of all liability for damage to, or loss of, any and all of Exhibitor's property occurring while it is in the possession of, or being handled by the Authority for Exhibitor.

DISPLAY MATERIAL: Authority may provide for the removal of Exhibitor's packing boxes and crates from the booths. A general storage area is provided for boxes and crates during the period of the EXPO. Authority may assist in the retrieving and returning to the booth, any materials stored. No packing materials will be visibly stored in the booth.

BOOTH - INTERIOR: The Authority shall set up booths in the Interior/Lobby including one table per booth, two chairs, backdrops and side-rails in accordance with the local fire regulations. Additional tables and chairs may be rented from the ECVA for an additional fee.

BOOTH – MINING MALL: The Authority shall set up booths in the Mining Mall including one table per booth, two chairs, backdrops, and side-rails in accordance with local fire regulations. Additional tables and chairs may be rented from Source One Events for an additional fee.

BOOTH - EXTERIOR: Exhibitors with an exterior space are responsible for providing their own tables, chairs, and canopies. All of these items may be obtained through Source One Events. If you choose to bring your own canopy please ensure that the fire resistant certificate is sewn onto the canopy and is visible during exhibition. Tents/Canopies must meet all Mire Marshall Regulations!

FOOD & BEVERAGES: **No Exhibitor will dispense, sell, raffle, or otherwise provide or promote any food or beverage to the public without permission from the Authority. Glass bottles/containers are prohibited!**

LIABILITY: Each Exhibitor must make provision for the safeguarding of his goods and property from shipment/delivery to the Authority throughout the EXPO, and until removal by or shipment back to the Exhibitor. The Authority will not be responsible for, or guarantee to Exhibitor the safety of exhibit material against fire, accident, theft, or any loss or injury whatsoever. It is agreed that Exhibitor assumes any and all liability for damage to exposition facility by reason of his exhibit or presence at the EXPO. The Authority is not responsible for any vendor banner/advertising damage caused by weather.

CANCELLATION OR DEFAULT: If Exhibitor does not claim or occupy his assigned space before **8:00 a.m. on Thursday, June 8, 2018**, the Authority may, at its option, terminate this Contract and reassign said space to another Exhibitor. The defaulting Exhibitor will *not* be entitled to refund any of the sums paid in advance to the Authority. Should Exhibitor elect to cancel use of said exhibit space, prior to April 20, 2018, he shall be entitled to a 50% refund of monies already paid to the Authority. ***No refunds will be issued after this date!***

IRREGULAR ADVERTISING: The EXPO is limited to those persons, firms, and corporations that have contracted and paid for exhibit space in the Authority facility and grounds. No other persons, firms, or corporations will be permitted, without express permission of the Authority, to demonstrate products, solicit orders, or distribute advertising matter on the floor or grounds of the exposition facility. Any person violating this rule will be promptly ejected from the Authority property.