

ELKO CONVENTION & VISITORS AUTHORITY
REGULAR BOARD MEETING
TUESDAY, JUNE 27, 2017
ELKO CONVENTION CENTER
CEDAR ROOM 8:30 A.M.
AGENDA

1. Roll call
2. Call to order and Pledge of Allegiance
3. Public Comments- **Non- Action Item**
Pursuant to N.R.S 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.
4. Approval of minutes from the Board meeting of May 23, 2017 – **Action Item (public comment)**
5. **NEW BUSINESS:**
 - 5A-0627-17 Discussion regarding the condition and status of the Convention Center rooftop condenser, boiler, chiller, ductwork and all matters related to - **Non-Action Item**
 - 5B-0627-17 Discussion and possible approval to hire Chester Plumbing to replace the hot water coil in the air handler in the convention center roof top heating unit and all matters related to, not to exceed \$40,000 – **Action Item (public comment)**
 - 5C-0627-17 Discussion and possible approval to hire Petty and Associates to a professional services agreement for the design, bidding document management, construction management services and all matters related to, for an RT-2 rooftop unit, condenser and boiler replacement project, not to exceed \$70,000– **Action Item (public comment)**
 - 5D-0627-17 Discussion and possible approval to augment the 2016-2017 General Fund to reflect an increase in revenues in the amount of \$3400 – **Action Item (public comment)**
 - 5E-0627-17 Discussion and possible approval to augment the 2016-2017 Marketing Fund to reflect an increase in revenues in the amount of \$4500 – **Action Item (public comment)**
 - 5F-0627-17 Discussion and possible approval to allocate the \$20,000 contingency in the General fund towards employee benefit costs – **Action Item (public comment)**
 - 5G-0627-17 Discussion and possible approval to allocate the \$10,000 contingency in the Marketing Fund towards advertising and promotion costs – **Action Item (public comments)**
6. **OLD BUSINESS:**
7. **STAFF REPORTS:**
 - 7A-0627-17 Comptroller’s Report/Approval of the May expenditures and all matters related to – **Action Item (Public Comment)**
 - 7B-0627-17 Convention & Tourism Report - **Non-Action Item**
 - 7C-0627-17 Marketing Report - **Non-Action Item**
 - 7D-0627-17 Events Report - **Non-Action Item**
 - 7E-0627-17 Facilities Report - **Non-Action Item**
 - 7F-0627-17 Administrative Report – **Non-Action Item**
8. Public Comments – **Non-Action Item**
9. Board Comments – **Non-Action Item**
10. **Adjournment:**

The Chairman and/or Vice Chairman reserve the right;

 1. To change the order of agenda items; and
 2. Recess the meeting and continue at another specific date and time.



Matt McCarty- Chairman