

**ELKO CONVENTION & VISITORS AUTHORITY
REGULAR BOARD MEETING
TUESDAY, JANUARY 23, 2018
ELKO CONVENTION CENTER
CEDAR ROOM 8:30 A.M.
AGENDA**

1. Roll call
2. Call to order and Pledge of Allegiance
3. Public Comments- **Non- Action Item**
Pursuant to N.R.S 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.
4. Approval of minutes from the Board meeting of December 19, 2017 – **Action Item (public comment)**
5. **NEW BUSINESS:**
 - 5A-0123-18 Update regarding the purchase and installation of a water softener system for the Convention Center from Chester Plumbing in the amount of \$19,890 as budgeted – **Non-Action Item**
 - 5B-0123-18 Review, discussion and possible approval to accept a bid in the amount of \$25,890 from Chester Plumbing for a Conference Center Water Softener system and all matters related to – **Action Item (public comment)**
 - 5C-0123-18 Discussion and possible approval of the 2018 ECVA Marketing Committee members for the term year February 1, 2018 – January 31, 2019 – **Action Item (public comment)**
 - 5D-0123-18 Discussion and possible approval of a merit increase for the ECVA Executive Director and all matters related to – **Action Item (public comment)**
 - 5E-0123-18 Discussion and possible approval to authorize Bob Wines to send a “Demand Letter for Payment” To JJ’s BBQ for their delinquent catering fees owed to the ECVA – **Action Item (public comment)**
6. **OLD BUSINESS:**
 - 6A-0123-18 Review, discussion and possible approval to accept or reject bid’s for the rooftop chiller/HVAC relocation project and all matters related to – **Action Item (public comment)**
7. **STAFF REPORTS:**
 - 7A-0123-18 Comptroller’s Report/Approval of the December expenditures and all matters related to – **Action Item (Public Comment)**
 - 7B-0123-18 Convention & Tourism Report - **Non-Action Item**
 - 7C-0123-18 Marketing Report - **Non-Action Item**
 - 7D-0123-18 Events Report - **Non-Action Item**
 - 7E-0123-18 Facilities Report - **Non-Action Item**
 - 7F-0123-18 Administrative Report – **Non-Action Item**
8. Public Comments – **Non-Action Item**
9. Board Comments – **Non-Action Item**
10. **Adjournment:**

The Chairman and/or Vice Chairman reserve the right;

 1. To change the order of agenda items; and
 2. Recess the meeting and continue at another specific date and time.



Matt McCarty- Chairman