


**ELKO CONVENTION & VISITORS AUTHORITY
REGULAR BOARD MEETING
TUESDAY, AUGUST 28, 2018
ELKO CONVENTION CENTER
CEDAR ROOM 8:30 A.M.
AGENDA**

1. Roll call
2. Call to order and Pledge of Allegiance
3. Public Comments- **Non- Action Item**
Pursuant to N.R.S 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.
4. Approval of minutes from the Board meeting of July 24, 2018 – **Action Item (public comment)**
5. **NEW BUSINESS:**
 - 5A-0828-18 HVAC sealed bid opening: review, discussion and possible approval to award the revised RT-2 project and all matters related to. Award is subject to review and approval from Petty and Associates for bid compliance – **Action Item (public comment)**
 - 5B-0828-18 Review, discussion and possible approval to purchase: one - Custom CFM Outdoor Air Handling Unit by Scott Springfield with LG VRF Technology per attached for \$350,081 and all matters related to – **Action Item (public comment)**
 - 5C-0828-18 Review, discussion and possible approval to increase the authorized payment to Petty and Associates for the RT- 2 project revisions, from not to exceed \$70,000 to not to exceed \$80,000 – **Action Item (public comment)**
 - 5D-0828-18 Review, discussion and possible approval of the timeline for ECVA Director’s retirement, replacement search, interviews, wage range and all matters related to – **Action Item (public comment)**
 - 5E-0828-18 Discussion and possible approval to appoint an ECVA Board member to lead process for negotiations with the hiring and transition for the Executive Director search, exit strategies and retainer plans for the current director and all matters related – **Action Item (public comment)**
 - 5F-0828-18 Review, discussion and possible approval to update the ECVA Accounts Payable Procedures and all matters related to – **Action Item (public comment)**
6. **OLD BUSINESS:**
7. **STAFF REPORTS:**
 - 7A-0828-18 Comptroller’s Report/Approval of the July expenditures and all matters related to – **Action Item (Public Comment)**
 - 7B-0828-18 Convention & Tourism Report - **Non-Action Item**
 - 7C-0828-18 Marketing Report - **Non-Action Item**
 - 7D-0828-18 Events Report - **Non-Action Item**
 - 7E-0828-18 Facilities Report - **Non-Action Item**
 - 7F-0828-18 Administrative Report – **Non-Action Item**
8. Public Comments – **Non-Action Item**
9. Board Comments – **Non-Action Item**
10. **Adjournment:**

The Chairman and/or Vice Chairman reserve the right;

 1. To change the order of agenda items; and
 2. Recess the meeting and continue at another specific date and time.



Matt McCarty- Chairman

