



Dear Mining Expo Exhibitor:

It's time to start preparing for the 32nd Annual Elko Mining Expo coming June 5th – 9th, 2017 with **exhibit days being June 8th and 9th**. Visit our website at www.exploreelko.com for a schedule of events and a list of important dates. The full Registration Kit will be available by the end of January, 2017 online at www.exploreelko.com. The full kit will include information on vendor services, advertising opportunities and the opening banquet. In an effort to better serve our current exhibitors as well as potential exhibitors we are sending the contract first. **Registration for the Mine Expo Golf Tournament will open on Tuesday, March 7th, 2017. *New this year, golf registration will be available first to registered vendors and sponsors.**

You are receiving this Contract because your company participated as an exhibitor in the 2016 Elko Mining Expo and you have first right of refusal to your booth space again for 2017. In order to secure your booth space for 2017, it will be necessary to **include full payment for your booth along with the completed and signed Exhibitor's Contract. These items are due by Monday, March 6, 2017. We will start releasing booth space if payment is not received by this date.** To verify which booth you were in last year, please refer to the 2016 Vendor List link on our website, www.exploreelko.com.

If you are unhappy with the booth space that you currently hold please contact our office as we may be able to move you to another space or place you on a waiting list to move you to another area. If you completed and returned your booth preference form, we will notify you via email of new available locations.

If you have any questions, please call us at 800-248-3556 so that we can make your booth registration for the 32nd Annual Elko Mining Expo Exposition as smooth as possible.

We look forward to seeing you in Elko.

Sincerely,

A handwritten signature in black ink, appearing to read 'Don Newman', with a horizontal line extending to the right.

Don Newman
ECVA Executive Director

A handwritten signature in black ink, appearing to read 'Kandiss Fallowfield', written in a cursive style.

Kandiss Fallowfield
ECVA Events Coordinator



2017 EXHIBIT SPACE CONTRACT

Elko Convention & Visitors Authority
700 Moren Way • Elko, Nevada 89801
800-248-3556 775-738-4091 • FAX: 775-738-2420
www.ExploreElko.com • e-mail kandiss@elkocva.com

Company Name (please print) _____

Contact Person _____

Address _____

City / State / Zip / Country _____

Telephone _____

Fax _____

e-mail _____

Web Address _____

Company Category: (Circle up to three (3)) Mining Industry Heavy Equipment Support Services Safety Products Drilling
Environmental Miner Apparel Other: _____

Will you be selling merchandise? Y ___ N ___ If yes, please include \$10.00 for City of Elko Special Events License. \$ _____
If you do not have a Nevada State Sales Tax Number you must remit the 6.5% NV State Sales Tax to the State Taxation Department for all sales made at the Expo. Forms will be available in the business office during the Expo.
Do you have a NV State Business License? Y ___ N ___ NV Business license # _____

Booth Number(s) _____

Booth Space Amount \$ _____

*Interior and Mining Mall booth prices include a table and two (2) chairs.
Exterior booth prices do not include a canopy or tent, table or chairs. These items (and others) can be rented from Source One Events. The information to rent these items is located online at www.exploreelko.com*

Interior Booth 8'x 10'.....\$800.00

***Back Parking Lot: - Booths do not include canopies**

20x20.....\$500.00
20x30.....\$550.00
20x40.....\$600.00
30x30.....\$650.00
30x40.....\$700.00

Mining Mall Booth 8'x 10'.....\$650.00

***Exterior Booth Space:-Booths do not include canopies**

10' x 10'..... \$500.00
10' x 30'.....\$600.00
20'x 20'.....\$650.00
20'x 30'.....\$700.00

*Vendors planning to exhibit smooth or cleated track equipment must notify the ECVA for approval. Special move-in and move-out times will be arranged and ECVA personnel must be present for unloading and loading of machinery.

500 watt electrical outlet is included in Booth Prices except for those located in the back parking lot.

Total Payment \$ _____

Credit Card # _____ Expiration Date: _____ Billing Zip Code: _____ V-Code: _____
Circle One: VISA MasterCard American Express

Name on Card (please print): _____ Signature: _____

I hereby apply for exhibit space in the 2017 Elko Mining Expo. I hereby agree to abide by the show terms, conditions, and regulations printed on the 2nd page of this form. If you agree: 1) Sign below; 2) Mail or fax the original to Elko Convention & Visitors Authority; 3) If you mail this form, remember to make a copy for your own records. A receipt will be faxed or e-mailed to you.

Sign Here _____ Date _____



Elko Mining Expo 2017 Exhibitor's Contract

HOLDING OF CONVENTION: The ELKO MINING EXPO 2017, held at the said Authority's facilities beginning Thursday, June 8, 2017 and ending Friday, June 9, 2017.

EXHIBIT SPACE: All Exhibitors shall have first right of refusal to their current booth space. Exhibit space is secured only after receipt of full booth fee payment and receipt of signed Exhibitor's Contract. Every effort will be made by the Authority to fill the Exhibitor's preferred booth location based on space availability. All exhibits must be confined to the limits of the Exhibitor's designated space, unless otherwise approved by the Authority.

INSTALLATION AND DISMANTLING OF EXHIBITS: All exhibit space will be available for setup beginning at 8:00 a.m. on Monday, June 5th. ***Moving Vehicles will not be permitted on the property after 4 p.m. Wednesday, June 7, 2017 and exhibits must be fully installed by 7:00 p.m. on this day.*** After this hour, no installation work shall be permitted without special permission of the Authority. ***No exhibit may be dismantled and must remain intact until Expo closing at 3:00 p.m., Friday, June 9, 2017***

MANAGEMENT AND SUPERVISION: All exhibits shall be governed by the Rules and Regulations issued by the Authority.

HOURS OF EXPOSITION: The 2017 ELKO MINING EXPO is scheduled for Thursday, June 8, 2017 from 9:00 a.m.-5:00 p.m. and Friday, June 9, 2017 from 9:00 a.m.-3:00 p.m.

FREIGHT OR DELIVERY: The Authority will not assume any shipping fees, C.O.D. fees, etc. All such fees shall be the sole responsibility of the Exhibitor. Furthermore, the Authority is released and discharged of all liability for damage to, or loss of, any and all of Exhibitor's property occurring while it is in the possession of, or being handled by the Authority for Exhibitor.

DISPLAY MATERIAL: Authority may provide for the removal of Exhibitor's packing boxes and crates from the booths. A general storage area is provided for boxes and crates during the period of the EXPO. Authority may assist in the retrieving and returning to the booth, any materials stored. No packing materials will be visibly stored in the booth.

BOOTH - INTERIOR: The Authority shall set up booths in the Interior/Lobby including one table per booth, two chairs, backdrops and side-rails in accordance with the local fire regulations, Additional tables may be rented from the ECVA for an additional fee.

BOOTH – MINING MALL: The Authority shall set up booths in the Mining Mall including one table per booth, two chairs, backdrops, and side-rails in accordance with local fire regulations. Additional tables may be rented from Source One Events for an additional fee.

BOOTH - EXTERIOR: Exhibitors with an exterior space are responsible for providing their own tables, chairs, and canopies. All of these items may be obtained through Source One Events. If you choose to bring your own canopy please ensure that the fire resistant certificate is sewn onto the canopy and is visible during exhibition.

FOOD & BEVERAGES: **No Exhibitor will dispense, sell, raffle, or otherwise provide or promote any food or beverage to the public without permission from the Authority.**

LIABILITY: Each Exhibitor must make provision for the safeguarding of his goods and property from shipment/delivery to the Authority throughout the EXPO, and until removal by or shipment back to the Exhibitor. The Authority will not be responsible for, or guarantee to Exhibitor the safety of exhibit material against fire, accident, theft, or any loss or injury whatsoever. It is agreed that Exhibitor assumes any and all liability for damage to exposition facility by reason of his exhibit or presence at the EXPO.

CANCELLATION OR DEFAULT: If Exhibitor does not claim or occupy his assigned space before **8:00 a.m. on Thursday, June 8, 2017**, the Authority may, at its option, terminate this Contract and reassign said space to another Exhibitor. The defaulting Exhibitor will *not* be entitled to refund any of the sums paid in advance to the Authority. Should Exhibitor elect to cancel use of said exhibit space, prior to April 21, 2017, he shall be entitled to a 50% refund of monies already paid to the Authority. ***No refunds will be issued after this date!***

IRREGULAR ADVERTISING: The EXPO is limited to those persons, firms, and corporations that have contracted and paid for exhibit space in the Authority facility and grounds. No other persons, firms, or corporations will be permitted, without express permission of the Authority, to demonstrate products, solicit orders, or distribute advertising matter on the floor or grounds of the exposition facility. Any person violating this rule will be promptly ejected from the Authority property.